



CITY OF MESQUITE POLICE ALARM PERMIT/APPLICATION

INSTRUCTIONS

This application must be filled out completely. Omissions will result in denial and loss of registration fee.
Permit will be issued in the name of the individual whose signature appears at the bottom of this form.
Application must be signed. Make check or Money Order payable to City of Mesquite, Police Alarm Section.
Please Keep the yellow copy for your records and return the white copy with your payment.



2 Year Registration Fee : Residential: \$20.00 Commercial: \$20.00 - Non-Refundable - Non-Transferable

Mail to: **MESQUITE POLICE DEPARTMENT
ALARM ENFORCEMENT SECTION
P.O. BOX 850137
MESQUITE, TX 75185-0137**

(For office use only)

**NOTICE: PLEASE READ THE
ALARM ORDINANCE
INFORMATION ON THE
BACK OF THIS FORM**

www.cityofmesquite.com

Contact Alarm Officer with necessary changes: (972) 216-6676 Mon-Fri 8:00AM-5:00PM

1. PLEASE CHECK ONE : **New Application (\$20.00)** **Renewal (\$20.00)** **Data Change (no charge)**

2. THIS SECTION FOR ALL ALARM SITES:

Your Name or Business Name: _____

Alarm Site Address: _____ Suite _____ Site Phone: (____) _____
(Please Include: Ave., Cir., Dr., Ln., Rd., St., Tr., Way, etc.)

City: _____ State: _____ Zip: _____ *(Use Section 3 below for different mailing address)*

3. THIS SECTION FOR RESIDENTIAL ALARM SITE ONLY:

Your Business Phone: (____) _____ Cell: (____) _____ Pager: (____) _____

Spouse or Other Resident Name: _____

Business Phone: (____) _____ Cell: (____) _____ Pager: (____) _____

**4. THIS SECTION FOR COMMERCIAL ALARM SITE ONLY:
COMPANY'S AGENT RESPONSIBLE FOR ALARM (Name):** _____
(This Must be an Individual, Owner, Manager, etc. - NOT your Alarm Company)

Business Mailing Address: _____ Suite: _____

City: _____ State: _____ Zip Code: _____ Home Phone: (____) _____

Business: (____) _____ Cell: (____) _____ Pager: (____) _____

5. EMERGENCY CONTACTS - FOR ALL SITES: *(Minimum of TWO. Must be able to respond to location with key within 30 minutes)*

Name	Home Phone	Business Phone	Cell/Pager
_____	(____) _____	(____) _____	(____) _____
_____	(____) _____	(____) _____	(____) _____
_____	(____) _____	(____) _____	(____) _____

6.. ALARM MONITORING COMPANY: _____ Phone: (____) _____

When an alarm signal is received by your alarm monitoring company, they should call Mesquite Police Communications at (972) 285-6336.

I have read the completed alarm permit application and know the same to be true and correct. I hereby agree that upon issuance of a permit. I will comply with all provisions of Chapter 8, Article VII, Sections 441-490 of the Mesquite City Code and applicable State Laws. I understand that I will be responsible for payment of all fees and charges and any civil action which may arise from the operation of this alarm system.

X _____
Permit Holder's Signature Date Driver's License Number Date of Birth
This application must be signed to be valid. Applications with no signature will be returned with loss of registration fee.
Permit will be entered in to the alarm database and then placed in file. No copies or permit numbers will be provided.

WHITE COPY– Return to Mesquite Police Alarm Section **YELLOW COPY**– Keep for your records
(5/2003)

INFORMATION FOR POLICE ALARM USERS
(Alarm Ordinance Overview)

Chapter 8, Article VII, Sections 441-490, of the Mesquite City Code requires that ALARM USERS, (Alarm Sites), in the city, both commercial and residential, except as stated in Section 442 (a) & (b), obtain Police Alarm Permits from the Mesquite Police Department. Police alarm permits may be obtained by payment of a biennial fee of \$20.00.

PERMITS

1. The biennial (two year) fee for a permit is \$20.00, payable to the City of Mesquite.
2. Permit applications and fees, Payable to the City of Mesquite, should be mailed to:

**MESQUITE POLICE DEPARTMENT
ALARM ENFORCEMENT SECTION
P.O. BOX 850137
MESQUITE, TEXAS 75185-0137**

(City of Mesquite Federal Tax ID#: 1-7560006060)

3. There is no charge for data changes on a current permit.
4. Each alarm system (site) is required to have a permit.
5. A multi-family (Apartment) complex is required to have only one permit. However, false alarm service fees will be based on the number of false alarms at each individual unit and shall be assessed to the permit holder, (Complex office or manager).
6. Failure to secure a permit from the City for an operational alarm system may result in fines of up to \$2000.00 per day or per occurrence of violation.
7. No permits or permit numbers will be returned to an applicant. Information will be entered into the alarm database and applications will be filed by address.
8. Renewal notices will be mailed approximately 30 days prior to the expiration date of a permit.

RESPONSIBILITIES OF ALARM USERS

The Permit Holder, to whom the permit is issued, shall be responsible for compliance with the regulations of the alarm ordinance.

THE PERMIT HOLDER SHALL INSURE THAT:

1. The Police Department is furnished current information regarding persons to be contacted in case of an alarm activation.
2. The alarm mechanism is adjusted to suppress false indications due to:
 - a. Flashes of light;
 - b. Wind noise caused by rattling or vibration of windows or doors;
 - c. Vehicular noise;
 - d. Electrical power fluctuations;
 - e. Other forces unrelated to an actual emergency.
3. An authorized person responds to the scene of an alarm, within 30 minutes, if requested to do so by the Police Department.
4. Audible alarms are adjusted so that the alarm will sound for NO LONGER than 15 minutes, and must be manually reset before sounding again.
5. The alarm must not be manually activated for any reason other than the occurrence of the event that the system was intended to report (i.e., activating a robbery alarm for any reason other than an actual robbery).
6. When an alarm signal is sent by your alarm system, your monitoring company should call Mesquite Police Communications at: (972) 285-6336.

AN ALARM WILL NOT BE CONSIDERED "FALSE" IF IT IS DETERMINED THAT THE ALARM WAS CAUSED BY:

1. Natural or man-made catastrophe;
2. Criminal activity;
3. Severe weather, causing damage to the premises.

VIOLATIONS:

1. A person who operates an alarm system without a permit violates the City Ordinance and may be fined up to \$2,000.00 per day or per occurrence of violation.
2. A person who operates an alarm system with a permit may be cited to Municipal Court for violation of the following:
 - a. Permitting an audible alarm to sound for more than 15 minutes.
 - b. Failing to require a manual reset.
 - c. Intentionally activating a false alarm, resulting in Police response.
3. A permit may be suspended for:
 - a. Any false statement or misrepresentation of a material fact made by an applicant for the purpose of obtaining an alarm permit or renewal, or while making a change thereto, shall be sufficient cause for refusal to grant, or suspension of, a permit.
 - b. Violation of any of the City Ordinance sections dealing with responsibilities of the alarm user.
 - c. Failure to keep information current on alarm applications.
 - d. Failing to respond to an alarm within thirty (30) minutes, when required to do so by the Police Department.
 - e. Failure to pay assessed service fees within thirty (30) days.
 - f. Emitting more than ten (10) false alarms within a twelve month period.
4. It is the responsibility of the permit holder to be familiar with the City Ordinance.

SERVICE FEES

1. If, within a 12-month period, (floating 12 month period), more than five (5) false alarms are emitted from an alarm site, the issuing authority shall assess a fee to the person in control of that alarm site. The service fee shall be fifty (50) dollars for each false alarm exceeding five (5) in a 12-month period.
2. The number of false alarm notifications emitted from an alarm site shall include all types of police alarms, including but not limited to, burglary, panic, intrusion and robbery alarms.
3. Failure to pay assessed fees shall cause the holder's permit to be suspended. Further alarms from an alarm system shall result in criminal charges being filed.
4. A person commits an offense if he allows an alarm notification to be emitted from an alarm site that does not have a valid permit.
5. A permit may be reissued when proof of repair has been presented to the issuing authority and all fees are paid.
6. A permit holder shall pay a fee assessed under this section within thirty (30) days after receipt of notice that a fee has been assessed.
7. A permit holder will be exempt from any fee charged for a false alarm notification, which is later shown to have not been a false alarm. The burden of proof shall be on the permit holder.
8. The Police Officer or police supervisor assigned to respond to an alarm site will make the determination as to whether or not an alarm notification is false.

For further clarification of the ordinance, you may call the

**MESQUITE POLICE DEPARTMENT
ALARM ENFORCEMENT SECTION
(972) 216-6676 M – F 8:00AM - 5:00PM**



Visit the City of Mesquite Website at:
www.cityofmesquite.com



**MESQUITE
T•E•X•A•S**